



Subcontractor/Vendor Requirements

We need the following to set you up as a Vendor in our accounts payable system. Please email to accounting@devansconstruction.com or fax to 208-853-1220.

1. Completed IRS **form W9** for your company. Please use the most current form available online. Note: LLCs need to enter the classification type in the blank provided on the form.
2. **Certificate of Liability Insurance** listing Dave Evans Construction LLC as the Certificate Holder:

Dave Evans Construction LLC
7761 W. Riverside Dr. Ste 100
Boise, ID 83714

Insurance requirements:

Commercial or Comprehensive General Liability Insurance-
Each Occurrence \$1,000,000
General Aggregate \$2,000,000

Additional Insured "X" must be in Addl Insr Column and list Dave Evans Construction LLC

Workers Compensation - Statutory Limits (required even if no employees)

Waiver of Subrogation "X" must be in Subr Wvd Column in favor of Dave Evans Construction LLC

3. Copy of current **State Contractors License or Registration** (unless exempt), or your Contractors license or registration number may be listed in the Description section of the Certificate of Liability Insurance.

Invoicing and Payment Procedures

1. Invoices received by the 1st of the month are paid on the 10th of the month (or the next working day if the 10th falls on a weekend or holiday).
2. Invoice each job separately and include the Job Name or Number on the invoice.
3. Invoices may be mailed to our office, emailed to accounting@devansconstruction.com or faxed to 208-853-1220.

DAVE EVANS CONSTRUCTION

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www.devansconstruction.com



Supplement to Subcontractor/Vendor Requirements

Dave Evans Construction LLC (and dba Zach Evans Construction) are required by their insurance carrier to maintain current proof of insurance on all subcontractors engaged in construction activities.

General Liability with Additional Insured

The proof of insurance should include additional insured status for Dave Evans Construction LLC (DEC) for all work performed on their behalf. Failure to provide adequate proof of insurance could negatively impact insurance coverage for DEC since this increases the DEC exposure.

The additional insured endorsement can be added to your general liability policy by your agent on a scheduled basis with an annual cost typically not exceeding \$50. Should you engage in business with multiple clients that require an additional insured endorsement you may opt for a blanket additional insured endorsement for your general liability policy with an annual cost of typically between \$250 and \$500 depending on your carrier.

This additional insured requirement is becoming standard with most residential and commercial general contractors in the Treasure Valley, so the blanket endorsement is often the most cost-effective approach if you will be working with multiple GCs.

Worker's Compensation

Dave Evans Construction requires all subcontractors to provide proof of current work comp coverage. This is required because if a subcontractor's worker is injured on a DEC job site and the subcontractor does not have an active worker's compensation policy, then the DEC policy must cover them.

Dave Evans Construction also requires their subcontractors to provide evidence of a waiver of subrogation for their Worker's Compensation policy on all certificates of insurance. This waiver can be done via a scheduled endorsement or with a blanket endorsement, and rates vary depending on the options available with your current work comp carrier.

For subcontractors that have their work comp policies written with the Idaho State Insurance Fund (SIF) please note that effective 08/01/19 SIF changed how they handle waiver of subrogation requests. For all policies that renewed after that date, waivers will no longer be issued at no cost to the policy holder as they were previously. For all policies renewing after this date the SIF only offers a blanket waiver endorsement with an annual cost of \$250. There is no longer a single scheduled waiver available with the SIF.

Questions

Please contact Mike Hillman with Three Rivers Insurance if you have any questions. He can also provide alternative insurance quotes that would satisfy these requirements.

Mike Hillman #208-322-2445, mhillman@threeriversagency.net

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